

Minutes of Meeting
Delaware County Law Library Resources Board
December 16, 2021

Board members present: Scott Gordon, Chuck Curley and April Campbell.

Law Library Director present: Juli Jones.

Also present was Mark Fowler of the Delaware County Prosecutor's office.

The meeting was called to order by Scott Gordon at 4: 10 p.m.

Scott Gordon asked for approval of the minutes from the September 30, 2021 meeting. Motion was made by Chuck Curley to approve the minutes of that meeting. The motion was seconded by April Campbell. All Board members present voted AYE.

Sarah Huffman entered the meeting at 4:15.

April Campbell moved for Board approval of a policy approving the expenditures of public funds for the purchase of light refreshments and meals coffee for certain events. The motion was seconded by Chuck Curley. All Board members present voted AYE and the following policy was adopted:

POLICY FOR EXPENDITURES FOR PUBLIC PURPOSE

The Law Library Resources Board approves expenditure of public funds for the Delaware County Law Library for the purchase of coffee, meals, refreshments or other amenities for events listed below, as well as other events of a similar character and purpose.

1. The law library has vendors come in to demonstrate various legal research products to the public and local attorneys, where light refreshments are offered.
2. The law library plans to host continuing legal education courses for attorneys in the near future. During these events, it is anticipated that light refreshments will be provided.
3. The law library plans to hold an open house to welcome the public and other county employees into the new space. It is anticipated that light refreshments will be provided.

Refreshments purchased with public funds for any of these events shall be modest and appropriate to a work setting. Alcoholic beverages shall never be purchased with public funds or served in the law library.

The Director suggested that, in light of the library's recent move to 101 N. Sandusky Street, the Board hold an open house for cardholders, public officials and others. All Board members present agreed that this should be done and that it should be held between 4:00 and 6:00 p.m. on a weekday. The Director will schedule this for sometime in January 2022.

Board member updated their contact information for the directory to be published for 2022.

Director Jones gave a report on the library's financial picture so far in 2021 and distributed reports for budget, revenue and expenditures. Actual revenue through November is 86% of the budget projections, while expenditures are at 92% of projections.

The next meeting of the Board will be held at 4:00 p.m. on Thursday, January 13, 2022. Additional meetings for 2022 will be scheduled at that meeting.

Scott Gordon asked if there was any additional business and there was none. He then declared the meeting adjourned at 4:35 p.m.

Respectfully submitted:
W. Charles Curley, Recording Secretary