

Minutes of Meeting
Delaware County Law Library Resources Board
September 15, 2022

Board members present: Scott Gordon, Dorci Gass-Lower, Chuck Curley, Sarah Huffman and April Campbell.

Interim Law Library Director present: Judy Maxwell.

The meeting was held in person and was called to order by Chair Scott Gordon at 4:05 p.m.

Scott Gordon called for a review of the minutes from the regular meeting of the board on April 14, 2022, and from the Special meeting of the Board on August 24, 2022. No changes. Motion was made by April Campbell to accept the minutes. The motion was seconded by Sarah Huffman. All Board members voted AYE.

Interim Director Judy Maxwell gave a report on the library's financial picture so far in 2022 and distributed reports for budget, revenue and expenditures. Revenue and expenditures are both lower than projected but are expected to be fine by the end of the year.

Chuck Curley moved that the board go into executive session to consider the appointment and compensation of a public employee. Sarah Huffman seconded the motion. A roll call vote was taken: Scott Gordon - AYE; Chuck Curley - AYE; Dorci Gass-Lower - AYE; Sarah Huffman - AYE; April Campbell – AYE. The motion carried and Interim Director Maxwell was excused.

The board then came out of executive session.

April Campbell moved that the board hire Judy Maxwell as Director at a salary of \$26.21 per hour. Dorci Glass-Lower seconded the motion. All Board members voted AYE.

Judy Maxwell rejoined the meeting and Scott Gordon advised her that the board had voted to hire her as Director and congratulated her on her appointment.

Director Judy Maxwell presented written requests from County agencies (Common Pleas Court, Domestic Relations Court, Probate/Juvenile Court, Municipal Court, the Delaware County Prosecutor and the Delaware County Public Defender) for funding for library and electronic research needs for 2023.

Director Maxwell presented a proposed budget for 2023. Chuck Curley moved to approve the budget proposed by the Director. Sarah Huffman seconded the motion. After discussion, all board members voted AYE and commended Director Maxwell for her work in preparing the proposal.

Director Maxwell presented competing proposals from Lexis and Westlaw for the Library's electronic research contract. Westlaw's proposal was significantly less than the proposal from Lexis. Chuck Curley moved that the board enter into a contract with Westlaw. Dorci Glass-Lower seconded the motion. After discussion, all board members voted AYE. The current contract with Lexis will expire on December 31, 2022.

Sarah Huffman noted that credits for Ohio continuing legal education are available for attorneys who volunteer to work as poll workers for the election in November 2022 and asked Director Maxwell to notify members of the local bar association of this.

Scott Gordon asked if there was any additional business and there was none. He then declared the meeting adjourned at 5:04 p.m. The next scheduled meeting is at 4:00 p.m. on December 8, 2022.

Respectfully submitted,

W. Charles Curley, Recording Secretary