

Minutes of Regular Meeting  
Delaware County Law Library Resources Board  
September 28, 2023

Board members present: Scott Gordon, Dorci Gass-Lower, April Campbell.

Law Library Director present: Judy Maxwell.

Also present was Michael Cavanaugh of the Delaware County Prosecutor's office.

Also present was Nicole Ford of the Delaware County Prosecutor's office.

The meeting was held in person and was called to order by Chair Scott Gordon at 4:15 p.m.

Scott Gordon called for a review of the minutes from the meeting of the board on August 24, 2023. Dorci Gass-Lower moved to accept the minutes. April Campbell seconded that motion. All Board members voted AYE.

Fiscal Reports – Director Maxwell gave a revised report from the August 24, 2023, meeting, on the Library's financial picture so far in 2023. She distributed reports for budget, revenue and expenditures, year-to-date financial reporting. Revenue is down approximately 10% for the year.

Director Maxwell presented a draft budget for 2024, that included the 70% reduction from Books & Periodicals, and Online Research from other departments, as provisionally approved for the 2024 budget.

A <sup>ative</sup>represented from the Delaware County Prosecutor's Office, Nicole Ford was present. That representative requested an increase funding for its online research, and books & periodicals budget. After discussion, and because of reduced revenue in 2023, no party moved for that increase request. There was again general agreement that expenditures in the 2024 budget will have to be reduced from 2023, despite the request. After further discussion, Dorci Gass-Lower moved for a reduction in funding for other departments to 80% of their allocations amount, rather than the 70% percent funding allocation as previously approved during the August 24, 2023, meeting. April Campbell seconded the motion. All Board members voted AYE.

Because April Campbell had to leave the meeting at 4:50, which would result in a lack of quorum, a special meeting of the DCLLRB was set to address the remainder of issues necessary for decision from the September 28, 2023, agenda. Scott Gordon moved for a special meeting of the board, to be held at 4:00 p.m. on October 26, 2023. April Campbell seconded the motion. All Board members voted AYE.

Scott Gordon then declared the meeting adjourned at 4:50 p.m.

Respectfully submitted,

April Campbell, Board Member