

Minutes of Regular Meeting
Delaware County Law Library Resources Board
October 26, 2023

Board members present: Scott Gordon, Dorci Gass-Lower, Chuck Curley, Sarah Huffman.

Law Library Director present: Judy Maxwell.

The meeting was held in person and was called to order by Chair Scott Gordon at 4:06 p.m.

Scott Gordon called for a review of the minutes from the meeting of the board on September 28, 2023. The minutes were reviewed. Approval was deferred until the next Board meeting.

Director Maxwell reported that the Library's revenue is down approximately 17% from 2019 to date. Other county law libraries are experiencing similar or even more significant decreases in revenue. The decrease in revenue is significant. Expenditures to date are down approximately 23% from what had been budgeted.

A proposed budget for 2024 has been submitted to the county. The Commissioners have not yet responded. Director Maxwell believes that some adjustments may be requested or needed for 2024 payroll expenditures and asked for authority to make such changes to the 2024 budget if necessary to comply with requests or suggestions from the Commissioners. Sarah Huffman made a motion to permit the Director to adjust the library's 2023 budget payroll numbers if necessary to comply with requests or suggestions from the Commissioners. Dorci Gass-Lower seconded the motion. All Board members voted AYE.

April Campbell entered the meeting at 4:29 p.m.

Director Maxwell reported that other county departments, at the end of 2022 and recently, have asked the Library to pay several invoices from prior years. Director Maxwell asked for authority to move sufficient expenses from Line 500 on the 2023 budget to Line 520 to give the library the ability to pay those invoices. Sarah Huffman made a motion to permit the Director to move sufficient expenses from Line 500 on the 2023 budget to Line 520 to give the library the ability to pay the old invoices submitted by other county departments. All Board members voted AYE. In the future, the Board will consider notifying other county departments that the library reserves the right to decline to pay invoices submitted for payment after the current budget year.

Chuck Curley moved that the Board go into executive session to consider the employment and compensation of a public employee pursuant to Ohio Rev. Code Section 121.22(G)(1). April Campbell seconded the motion. A roll call was held and the following votes were cast:

Scott Gordon – AYE
Dorci Gass-Lower - AYE
Chuck Curley – AYE
Sarah Huffman – AYE
April Campbell - AYE

At 4:50 p.m., the board went into executive session with only board members present.

The board came out of executive session at 5:10 p.m. and Director Maxwell re-entered the meeting.

Chuck Curley made a motion to increase the Director's pay to \$27.26 per hour, retroactive to September 2, 2023. Sarha Huffman seconded the motion. All Board members voted AYE.

Scott Gordon asked if there was any additional business and there was none. He then declared the meeting adjourned at 5:25 p.m.

The next scheduled regular meeting is at 4:00 p.m. on December 14, 2023.

Respectfully submitted,

W. Charles Curley, Recording Secretary