

Minutes of Regular Meeting
Delaware County Law Library Resources Board
April 20, 2023

Board members present: Scott Gordon, Chuck Curley, Sarah Huffman, April Campbell.

Law Library Director present: Judy Maxwell.

Also present was Michael Cavanaugh of the Delaware County Prosecutor's office.

The meeting was held in person and was called to order by Chair Scott Gordon at 4:04 p.m.

Scott Gordon called for a review of the minutes from the special meeting of the board on March 22, 2023. Motion was made by Sarah Huffman to accept the minutes. The motion was seconded by Chuck Curley. All Board members voted AYE.

Fiscal Reports – Director Maxwell gave a report on the Library's financial picture so far in 2023 and distributed reports for budget, revenue and expenditures. Expenditures are in line with projections.

Director Maxwell advised the Board that she would like to attend the meeting of the Ohio Regional Association of Law Libraries (ORALL) to be held at Salt Fork State Park on April 27, 2023. This will be the first meeting of ORALL since Covid. The estimated cost to attend is \$250. A motion to permit the Director to attend was made by Chuck Curley. The motion was seconded by Sarah Huffman. All Board members voted AYE.

Director Maxwell proposed that the library host an open house from 1:00 to 5:00 p.m. on May 1 to celebrate Law Day at a cost for refreshments not to exceed \$60. A motion was made by Sarah Huffman to accept the Director's proposal. The motion was seconded by Chuck Curley. All Board members voted AYE.

Director Maxwell provided the Board with several operational updates:

Westlaw is up and running but is not providing all of the research services it contracted to provide. Westlaw reports that they are working to fix the problem. In the meantime, Westlaw will give a credit of \$2,551,78 to the library, representing two months' worth of service.

The Overdrive platform will be discontinued; Lexis e-books is switching from Overdrive to Libby.

The Supreme Court of Ohio has announced that it is increasing its biennial registration fee for active lawyers from \$350 to \$400.

Director Maxwell will be out of town on June 8 and 9, 2023. The library will remain open during regular hours.

The Board discussed the need to revise the library's current Library User Policy Manual. Director Maxwell distributed a rough draft of a revised Policy Manual and asked Board members to review it and come prepared to discuss it at the next meeting. No further action was taken on this issue.

Scott Gordon asked if there was any additional business and there was none. He then declared the meeting adjourned at 4:36 p.m.

The next scheduled regular meeting is at 4:00 p.m. on August 24, 2023.

Respectfully submitted,

W. Charles Curley, Recording Secretary