

Minutes of Regular Meeting  
Delaware County Law Library Resources Board  
April 25, 2024

Board members present: Scott Gordon, Dorci Gass-Lower, and Andrew Wecker

Law Library Director present: Judy Maxwell.

The meeting was called to order by Scott Gordon at 4:15 p.m.

Scott Gordon called for a review of the minutes from the meeting of the board on January 16, 2024. Paragraph 4 was discussed and Dorci Gass-Lower moved to change the language to “determined”, Andy Wecker seconded; and all say aye.

Fiscal Reports – Director Maxwell had previously emailed the fiscal reports to Board members; there were no questions, but a brief discussion was held.

The Board members reviewed and discussed the proposal to reimburse Judy Maxwell for the Spring COCLL (or SIG-C) conferece registration and mileage at the county rate. The proposal was approved.

The Board then discussed RESOLUTION 24-01, which clarifies and amends the policy for notice of public meetings. Scott Gordon moved that the resolution be approved, Dorci Gass-Lower 2<sup>nd</sup>, and all say aye.

The update on operations was that currently the Westlaw, eBooks, and child support program are each working. The Public Defender office is planning to move its offices next door to 109 N. Sandusky after the building is remodeled; possibly in the fall of 2024.

Both Scott Gordon and Dorci Gass-Lower will be out of town July 25<sup>th</sup>. Scott will check with other Board members about their chairing that meeting.

There being no additional business Scott Gordon adjourned the meeting at 5:40 p.m.

Respectfully submitted,

Judy R. Maxwell  
Acting Scrivener

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3/11/24  
April 11, 2024

RESOLUTION No. 24-01

In The Matter of Adopting A Revised Policy For Notice Of Public Meetings:

It was moved by Gordon, and seconded by Cyass-Lower to approve the following:

WHEREAS, the last revision of the Notice of Public Meetings for the Delaware County Law Library Resources Board (LLRB) was passed in October or 2020;

WHEREAS, the Delaware County Law Library now has a dedicated website;

WHEREAS, the Delaware County Law Library Resources Board wishes to operate in compliance with O.R.C. 121.11 on Open Meetings (Sunshine Laws), and with the provisions that any inconsistencies or questions regarding this policy shall be resolved in favor of the statutory provisions;

NOW, THEREFORE, BE IT RESOLVED by the Delaware County Law Library Resources Board as follows:

The DCLLRB hereby adopts and approves the following Revised Policy for Notice of Public Meetings:

All meetings of the DCLLRB shall be open to the public, except those executive sessions as permitted by statute,

The DCLLRB will publish notice of their regular meetings at least one week (7 days) prior to the meeting. The notice will included the date, time, and place of the meeting. The notice will be published on the Delaware County Law Library website, in an email to the members of the Delaware County Bar Association, and to anyone else, including news media, who has provided a working email address and requested that they be provided with notice of meetings. Written notice will also be posted in the Delaware County Law Library on the bulletin boards.

If the need exists for an emergency meeting, the Chair of the of the DCLLRB shall have the authority to call said emergency meeting.

In the event of an emergency meeting notice will be published and posted as soon as practicable.

Reported By:



Dated: April 11, 2024

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