

Minutes of Meeting
Delaware County Law Library Resources Board
December 8, 2022

Board members present: Scott Gordon, Chuck Curley, Sarah Huffman and April Campbell.

Law Library Director present: Judy Maxwell.

The meeting was held in person and was called to order by Chair Scott Gordon at 4:00 p.m.

Scott Gordon called for a review of the minutes from the meetings of the board on August 9, 2022 and September 15, 2022. Motion was made by April Campbell to accept the minutes. The motion was seconded by Sarah Huffman. All Board members voted AYE.

Director Maxwell asked board members if there were any updates in their contact information for 2023. There were no changes reported.

Scott Gordon advised the board that he has been reappointed to serve another five-year term.

Director Judy Maxwell gave a report on the library's finances for 2022 to date and distributed reports for budget, revenue and expenditures. Revenue and expenditures are both on track for the year.

Director Maxwell reported that, due to a change in the legal research request from Juvenile Court for 2023 and due to an increase in several projected miscellaneous expenses, the 2023 budget approved previously requires several modifications. Even with the new numbers, the total 2023 budget is still less than the budget for 2022. Board members asked several questions to clarify the need for changes. Chuck Curley moved to approve the revised budget proposed by the Director. Sarah Huffman seconded the motion. After discussion, all board members voted to approve the revised 2023 budget.

Director Maxwell advised the Board that the Public Defender's office is using the library's Konica color copier, but is expecting their color copier to arrive soon. In exchange for using the library color copier, the Public Defender's office is occasionally allowing the library and its patrons to utilize the designated P.D. conference room.

Director Maxwell reported that Westlaw is operational and that the use of Lexis will be phased out by the end of January 2023.

The board decided to hold its regular 2023 meetings on February 23, April 20, August 24, September 14 and December 14.

Scott Gordon asked if there was any additional business and there was none. He then declared the meeting adjourned at 4:55 p.m.

The next scheduled meeting is at 4:00 p.m. on February 23, 2023.

Respectfully submitted,

W. Charles Curley, Recording Secretary