Minutes of Meeting

Delaware County Law Library Resources Board

June 10, 2021

Board members present: Scott Gordon, Chuck Curley, Sarah Huffman.

Law Library Director present: Juli Jones.

Also present was Christopher Ballard of the Delaware County Prosecutor’s office.

The meeting was held via Zoom conference and called to order by President Scott Gordon at 3:33 p.m.

Scott Gordon asked for approval of the minutes from the April 29, 2021 meeting. Motion was made by Chuck Curley to approve the minutes of that meeting The motion was seconded by Sarah Huffman. All Board members present voted AYE.

Director Jones provided an update of the status of the library’s move to Carnegie building. Demolition of the new facility is ongoing. Furniture should be delivered sometime next week. The move is anticipated to take place before the end of July 2021.

Director Jones also provided an update on use of the new facility after hours. The County Commissioners are willing to permit access to the building for use of the library until 10:00 p.m. Local attorney Emma Mirles-Jones told the Board that, because of the demands of her schedule, she sometimes needs to use the library as late as midnight and would like to be able to continue doing that. Local attorney John Alastra expressed dissatisfaction with the library closing at 10:00 p.m. and pointed out that there will be no restrictions on the Public Defender’s after-hours use of the building. Board members expressed the view that they don’t understand the rationale of closing the library to members of the Bar Association and pointed out that, with the use of a key fob, use of the library after regular business hours can be tracked. Scott Gordon will contact County officials for clarification of the proposed policy. An effort will be made to contact the DCBA for “official” input on this issue. For the time being, the board took no action on the adoption of an “after-hours” policy for the new facility.

Mr. Ballard reminded the Board that the current Covid exemption from public meeting requirements expires on June 30, 2021 and that Board meetings held after that date will have to be held in person. With that in mind, Sarah Huffman moved to change the starting time of Board meetings held after June 30 to 4:00 p.m. Chuck Curley seconded that motion. All Board members present voted AYE.

At the April 29, 2021 meeting, the Board voted to conduct an annual performance evaluation of the Director in September of each year, beginning in September 2021. Chuck Curley moved for the adoption of Resolution 21-02 as follows:

WHEREAS, section 307.51 of the Revised Code authorizes the Delaware County Law Library Resources Board (LLRB) to employ a county law librarian and to fix the compensation for said librarian; and

WHEREAS, the LLRB finds that a review procedure and form are beneficial for all parties in evaluating performance and determining compensation for the librarian;

NOW, THEREFORE, BE IT RESOLVED by the Delaware County Law Library Resources Board, that the Board adopts and approves the “Delaware County Law Library Director Review Procedure” attached hereto.

Sarah Huffman seconded that motion. All Board members present voted AYE.

To set goals for the law librarian for 2021, Sarah Huffman moved to call a special meeting of the Board for noon on June 25. Chuck Curley seconded that motion. All Board members present voted AYE.

Director Jones gave a report on the Library’s financial picture so far in 2021 and distributed reports for budget, revenue and expenditures. Actual revenue and expenditures are in line with projections.

Director Jones reported that a member of the Bar Association has suggested that the Board consider naming the new law library after a judge or member of the local Bar. Director Jones and Board members will research and consider this proposal.

Scott Gordon asked if there was any additional business and there was none. He then declared the meeting adjourned at 4:21 p.m.

Respectfully submitted:

W. Charles Curley, Recording Secretary