

Minutes of Zoom Meeting  
Delaware County Law Library Resources Board  
May 21, 2020

Present via zoom conference call: Board Members Jonathan Fulkerson, Scott Gordon, and Chuck Curley, Law Library Director, Juli Jones, and Chris Ballard from the Prosecutor's Office.

The meeting took place via teleconference through Zoom due to the emergency situation and orders in place from the State of Ohio. The meeting was called to order by Scott Gordon at 3:05 p.m.

Chuck Curley moved to approve the minutes of the January 24, 2020 and March 18, 2020. Jonathan Fulkerson seconded. All approved.

Discussion was had about developing a policy for notice to the public of board meetings. Chuck Curley suggested looking at other county law libraries to guide us during drafting. Scott Gordon suggested sending notice to DCBA members and court personnel and posting notices on the library door. If the meeting is to be held electronically, the notices should include how to login. Chris Ballard will look for time frames as to when notice must be given. Scott suggested if no time frame then it should say reasonable notice once it is scheduled.

The members agreed that for emergency meetings, they would give the President, acting alone, authority to call an emergency meeting. Jonathan Fulkerson suggested looking at medical and dental boards for their emergency meeting policy.

Chuck Curley brought the board up to date on his progress reviewing/comparing the two insurance policies (one provided by the County, the other purchased by the LLRB). Our goal is to have adequate but not duplicate coverage. Chuck Curley and Juli Jones spoke with the agent representing the policy purchased by the LLRB, Mr. Hilborn, this morning and Juli Jones is in the process of setting up a meeting with the County's insurance agent. Mr. Hilborn refused to comment on the differences in the two policies. Therefore, Chuck Curley's plan is to talk to both agents and do his own comparison. He hopes to have a final answer by the next meeting.

Scott Gordon updated the board about meeting with Mike Frommer and Aric Hostettler regarding the switch to a full-time librarian. Scott Gordon went through numbers with them (both ours and theirs). The commissioners wanted to know what had changed in the board's thinking regarding the need for a full-time librarian. The commissioners (after hearing from Mike Frommer regarding that meeting) want to have a special working meeting with the whole board. Scott Gordon reiterated to Mike Frommer that the LLRB is not asking for any funds from the County budget at all. Scott Gordon reminded Mr. Frommer of the significant cash reserves of the LLRB and acknowledged that the LLRB would consider cutting hours or pay and would do what was necessary to balance the budget. Scott Gordon and Juli Jones shared the information regarding the status of the other county law libraries with Mr. Frommer. Mike Frommer didn't give us any immediate reaction. Instead, he said he would pass the information on to the commissioners. Jonathan Fulkerson is happy to speak to the commissioners if that is what they want. Chuck Curley is willing to meet with them as well. Juli Jones informed them that the

meeting was likely to take place in June. Scott Gordon would like as many of the board members to be there as possible. When the commissioners reach out, Juli Jones will send it out to board members for availability. Jonathan Fulkerson suggested finding out what specific questions the commissioners want us to address. Jonathan Fulkerson also suggested that Juli Jones send the LLRB members a packet containing the documents that were provided to the commissioners so that everyone is on the same page. Juli Jones should also include copies of the minutes from all of the board meetings in which this agenda item was discussed.

Juli Jones stated that the finances look on track right now but cautioned that we should expect to see a decrease in income in the next few months due to the effects of Covid 19.

No one had items to add to the agenda.

August 26, 2020 at 3:00 p.m. is the next regularly scheduled board meeting.

Scott Gordon asked if we should have a board meeting in June to prepare for the meeting with the commissioners. Other board members stated they think the packet that Jonathan suggested is enough prep. If Juli Jones needs another meeting regarding the public policy or other urgent issues, she will schedule.

Jonathan Fulkerson moved to adjourn the meeting. The motion was seconded by Chuck Curley and carried by all Board members. The meeting was adjourned at 3:40 p.m.

The next meeting of the Board is August 26, 2020 at 3:00 p.m.

Respectfully submitted:  
Juli Jones, Law Library Director