

Minutes of Regular Meeting  
Delaware County Law Library Resources Board  
Meeting October 3, 2024  
4:00 p.m.  
Law Library Conference Room

Board Members Present:

Scott Gordon, April Campbell, Dorci Gass-Lower, Andrew Wecker.

Law Library Director present:

Judy Maxwell.

Call to Order. Scott Gordon called the meeting to order at 4:17 p.m.

September Meeting Minutes. The Board reviewed meeting minutes for September's meeting, which was held on September 4, 2024. Dorci Gass-Lower moved to approve those minutes. Scott Gordon seconded that motion. All Board members voted AYE.

LLRB Fiscal Reports Review, and adjustments for the Fourth Quarter. Judy Maxwell provided the LLRB Revenue Review to the Board. This report documented the revenue for the LLRB, in its total, by the month of September of each year, from 2019 to 2024. Judy Maxwell asked for authority to use \$ 19,000 of the unencumbered budget to cover adjustments for the fourth quarter. These adjustments were to cover bills that came in that were not reflected in the budget from the Board's august meeting. The bill for West Print is paid in full in January, and prices have risen. The board discussed the balance for materials and supplies, the unencumbered balance, and the need for the adjudgment. After discussion on the budget, Scott Gordon moved to give Judy Maxwell the authority to use that portion of the unencumbered budget to cover adjustments for the fourth quarter. Dorci-Gass Lower seconded that motion. All Board members voted Aye.

Update on Contract Negotiations with LexisNexis. Judy Maxwell reported that the library's eBook contract does not expire until December. She also reported that she obtained renewal pricing for LexisNexis Digital Library. That contract is set to renew on January 1, 2025.

Discussion of use of Library for potential clinic for sealing and expungements. Judy Maxwell reported that she was in negotiations with the head of the Delaware County Public Defender's Office to have it hold a clinic for sealing and expungements to assist the local courts with providing a better process for this for Delaware County Residents.

There is no new board member yet for Sarah Huffman's Board. Melissa Schiffel is tasked with appointing a new member. But at the time of this meeting, there had yet to be a new board member appointed.

Scott Gordon declared the meeting adjourned at 4:40 p.m.

Respectfully submitted,

April Campbell, Board Member

The next meeting of the LLRB is scheduled for December 5, 2024, at 4:00<sup>3</sup> p.m.

Delaware County Law Library Resources Board  
Meeting  
Thursday, October 3, 2024  
4:00 p.m.  
Law Library Conference Room

1. Call to order
2. Minutes of September 4th meeting
3. Fiscal Reports
  - a) Adjustments for '24 budget for 4<sup>th</sup> quarter
4. Update contract negotiations Lexis – eBooks & print
5. Update search for new Board Member
6. Update on Law Library operations
7. Items too late for the agenda

ADJOURN

The next meeting of the LLRB is at 4:30 p.m., Thursday, October 17 , 2024.