

Minutes of Meeting
Delaware County Law Library Resources Board
February 18, 2021

The meeting was held via Zoom conference and called to order by Vice President Jonathan Fulkerson at 3:05 p.m.

Board members present: Jonathan Fulkerson, Chuck Curley, Sarah Huffman.

Law Library Director present: Juli Jones.

Also present was Chris Ballard from the Delaware County Prosecutor's Office.

Jonathan Fulkerson asked for approval of the minutes from the Jan 7, 2021 meeting. Motion was made by Chuck Curley to approve the minutes of that meeting with the following changes: to note that Chris Ballard from the Delaware County Prosecutor's Office was present and to note the names of member of the Delaware County Bar Association who were present. The motion was seconded by Sarah Huffman. All Board members present voted AYE.

Jonathan Fulkerson gave a report on a telephone conference call that he and Scott Gordon had on February 2, 2021 with Mike Frommer, other Delaware County employees, and Judge David Hejmanowski. The purpose of the call was to follow up on issues relating to the new library space in the Carnegie Building. The primary issue addressed was the desire of the Board to permit 24/7 access to the library for members of the Bar Association. Jon and Scott pointed out that DBA members have this access now, that access would be by controlled key fob, and that security cameras will monitor who comes and goes. Also discussed was access to conference room space and the process to be used to reserve conference space. Mr. Frommer appeared interested and receptive to suggestions, but no final commitment was made.

Because the newly-appointed Delaware County Public Defender will have offices in the Carnegie Building, Jon advised the Board that he will try to schedule a meeting with the new Public Defender to discuss space needs in the building and the use of conference rooms. Hopefully this meeting will take place in time for a report to be given to the board at its April meeting.

Director Juli Jones reported that the library's move to the Carnegie Building is coming soon, but no firm date has been provided. The timing of the move depends on when furniture for the Library is built and installed. She expects the move to take place sometime in March 2021.

Chuck Curley reported that he had prepared a very rough draft of a form to be used to evaluate the performance of the Director on an annual basis. The draft has been given to Director Juli Jones for her input. Chuck and Juli hope to have a final draft of the form for review by the Board at the April meeting.

Director Juli Jones gave a report on the Library's financial picture for so far in 2021 and distributed reports for budget, revenue and expenditures. She cautioned that reports generated

early in the calendar year are not indicative of projections for the entire year because many expenses anticipated for the year are encumbered in January even though those expenses are not actually paid until later.

Director Juli Jones gave a report on a proposal from Lexis. The Library is currently under contract with Lexis for our e-book platform and subscriptions. Our current contract expires at the end of this year and is priced at \$21,736 per year, plus \$3,113 for books that are only available in print, plus \$1,085 per year for shipping and handling for all of the print books -- a total cost of \$25,934.66 per year. We get a free print copy of every digital book we subscribe to. As that contract currently stands, all county employees can access these books remotely but anyone who is not a county employee can only access the books when they are physically in the library. Lexis is offering remote access to all library patrons if we renew the contract for another three years now rather than waiting until the end of the year. The updated costs would be \$27,415.23 for year 1, \$28,238.34 for year 2, and \$29,086.05 for year 3. Juli Jones reported that she anticipates renewing this contract at the end of 2021 in any event. Sarah Huffman moved to authorize the Director to enter into a contract with Lexis now at those rates on the condition that remote access to digital books be offered to all library patrons. Chuck Curley seconded the motion. All Board members present voted AYE.

Jonathan Fulkerson asked if there was any additional business and there was none. He then declared the meeting adjourned at 3:37 p.m.

Respectfully submitted,

W. Charles Curley
Recording Secretary